

**Town Meeting Coordinating Committee Meeting
Minutes from October 17, 2008**

1. Call to Order: This meeting began at 7:15 pm. Present were: Harry Brooks, Carol Gray, Peggy Roberts, Mary Streeter, Aaron Hayden, Judy Simpson, and Nonny Burack.

2. Minutes: Harry moved and Judy seconded that we adopt the minutes of October 7 after edits. The vote to approve the minutes was unanimous. Aaron moved and Harry seconded that we adopt the minutes of October 13. All voted in favor of adopting the Oct. 13 minutes.

3. Information Forum: Tuesday, Oct. 28, 7-9 pm, ACTV Studio: Carol said the confirmed speakers will be: School Superintendent Helen Vivian, Jones Library Trustee and Treasurer Pat Holland, and Community Voices / Budget Choices Co-chair Bob Saul. She said Guilford Mooring emailed that he could not participate after all because of another meeting. She has invited Gerry Weiss instead, however he probably will not be able to attend because of work. Carol realized the day of the week was wrong on the flyer (Wednesday, the 28th, but should say Tuesday, the 28th). She will redo a flyer for the second packet. Harry will drop off the information for an announcement on ACTV. Aaron will send in the information to the newspapers. Peggy mentioned that the Amherst Bulletin deadline is Monday morning. She also pointed out that the scroll that used to be on ACTV Channel 17 isn't on there anymore, but it is working on Channel 12. Peggy said she was told that the Town currently is not sending information to ACTV for the scroll. Carol asked if arrangements were made for a roving microphone, a table with 4 seats and 4 microphones and a podium with a microphone. Harry said that was all set. Carol asked if someone could volunteer their cell phone so we could have people at home asking questions if the forum will be broadcast live. Aaron said he could provide a phone. It was agreed the number would be provided that night at the forum. Harry said he would check to make sure the ACTV coverage was to be live.

4. Warrant Review: Everything is all set for the warrant review in terms of microphones and timing of speakers. Harry said he will arrange for the overhead projector. Peggy said that Planning Board member Jonathan Shefftz would be addressing the planning board articles. Aaron said he was going to speak to Jonathan to suggest the use of the projector for Planning Board articles.

5. Precinct Meetings: Mary said the precinct meeting schedule was all set. She'll send out announcement of the meetings. Carol said she would call Howard Ewert to let him know Judy would be doing the reminder calls for his precinct meetings. Judy said she would be doing the calls the weekend before that precinct meeting.

6. Items for second packet: Carol will do a new flyer with the correction of the weekday for the forum, information about childcare, and information about how people can send suggestions, a request to be on the list-serve and documents for posting. Mary will prepare a list of what's on the TMCC library shelf and will email that to Carol to be incorporated into the flyer for the second packet.

7. TMCC webpage: Mary is still working on setting up the TMCC webpage.

8. Scheduling of TMCC Meetings: The next TMCC meeting will be Wed., Nov. 19, 5-6:30pm.

9. Adjournment: Harry moved and Aaron seconded the motion to adjourn the meeting. The meeting adjourned at 6:38 pm.

Documents Distributed at the meeting:

1. Agenda for today's meeting.
2. Minutes from October 7 and October 13, 2008

Carol Gray, Secretary